

# ReCor Medical

Ultrasound Denervation Therapies

## **Program Manager**

Department: Program Management

Reporting to: Senior Director, Program Management

Location: Palo Alto, CA

## **About ReCor Medical**

ReCor Medical, headquartered in Palo Alto, CA, is an innovative medical technology company focused on transforming the management of hypertension, the leading cardiovascular risk factor in the world. ReCor has pioneered the innovative, minimally invasive use of ultrasound in renal denervation to lower blood pressure in patients with hypertension. The company is focused on investing in high quality product development efforts, as well as rigorous clinical studies to create a strong foundation for future clinical adoption.

ReCor Medical is a wholly-owned subsidiary of Otsuka Medical Devices Co., Ltd. Otsuka Medical Devices focuses on the global development and commercialization of endovascular therapies that provide new therapeutic options in areas where patient needs cannot be met through pharmaceutical treatment. Otsuka Medical Devices Co., Ltd. is a subsidiary of Otsuka Holdings Co., Ltd., a leading global healthcare group listed on the Tokyo Stock Exchange (JP 4578). With operations in pharmaceuticals, nutraceuticals, medical devices and other health-related businesses, the group generated worldwide sales of app. US\$13 billion in the fiscal year ended December 2019 and has a market capitalization of app. US\$25 billion.

<http://www.ond.otsuka.com/en/> <http://www.otsuka.com/en/>

## **Position Summary**

Cross-functional development program manager responsible for implementing and/or maintaining methodologies to effectively manage cross-functional programs to ensure the project teams can achieve their business objectives.

## **Responsibilities and Duties**

- Responsible for creation and maintenance of: Cross-functional program and project schedules, Project charters, Decision logs, Status documents
- Demonstrated skills at:
  - Leading cross-functional teams emphasizing shared goals aligning with business priorities
  - Driving decisions that stick with stakeholder buy-in, clear documentation, and thorough assessment of factors that impact the decisions
  - Identifying opportunities to actively reduce technical and schedule risk using critical thinking and collaborative problem solving to implement reasonable mitigations
  - Navigating ambiguity to move project forward
  - Prioritizing and presenting detailed trade-offs within project teams and to executive leadership

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- Strategically optimizing of workflow to balance resources, enable focus, and achieve business objectives
- Technical understanding of complex systems and interactions
- Day to day activities include
  - Meeting with cross-functional teams
  - Updating schedules
  - Writing, reviewing, and approving documents
  - Supporting the development of intellectual property
  - Supporting regulatory submissions
  - Facilitating collaboration among stakeholders
  - Managing and coordinating with vendors, test facilities and development partners
- Experience with development of medical devices including:
  - Programs at all stages; early research, concept, and requirement development through DV, design transfer, and commercial release
  - Capital and disposable products; catheters and other disposables, electro-mechanical, sterile and non-sterile, hardware, software
  - Compliance with QMS; design control, audits, CAPAs, training, complaint handling

### **Requirements**

- 5-10 years experience
- Familiar with design control for medical devices, QS, applicable ISO standards, RA requirements
- Experience with catheter and/or capital development

### **Equal Employment Opportunity**

At ReCor Medical, we value bringing together individuals from diverse backgrounds to develop new and innovative solutions for patients. As an equal opportunity employer we do not discriminate on the basis of race, color, religion, national origin, age, sex (including pregnancy), physical or mental disability, medical condition, genetic information gender identity or expression, sexual orientation, marital status, protected veteran status, or any other legally protected characteristic.

E-mail resume to HR: [Careers@recormedical.com](mailto:Careers@recormedical.com)