

# ReCor Medical

Ultrasound Denervation Therapies

## **Sr. Accountant- General Ledger**

Department: G&A

Reporting to: Sr. Accounting Manager

Location: Palo Alto

Workplace Type: Hybrid

## **About ReCor Medical**

At ReCor Medical, we are pioneering Ultrasound Renal Denervation (uRDN) therapy to treat hypertension, the leading cardiovascular risk factor in the world. With our Paradise™ uRDN System, we're on a mission to provide the millions of people who suffer from hypertension with a non-drug and minimally invasive option to lower their blood pressure safely and effectively. Join us on our journey and make a meaningful impact on the lives of people around the globe.

## **Position Summary**

The Sr. Accountant – General Ledger will be a key member of the corporate accounting team, reporting directly to the Sr. Accounting Manager. The position will have responsibility for driving the monthly accounting close for the US legal entity and supporting consolidation and reporting of other worldwide entities.

## **Responsibilities and Duties**

- Prepare journal entries to complete monthly close for the company's US legal entity, including accruals, bank fees, employee related expenses, and reclass entries
- Own fixed asset accounting for a complex manufacturing organization, including the asset tagging / tracking process
- Analyze operating expense and AP entries to prepare monthly accruals for unbilled services
- Perform account reconciliations to validate that all balances are appropriate
- Assist in the preparation of consolidated financial statements
- Provide support to other accounting functions, including AP, AR, and cost accounting
- Assist in the documentation of the company's accounting policies and internal controls
- Responsible for accounting for and properly tracking and amortizing prepaid expenses
- Respond to audit requests and prepare high quality supporting documentation
- Participate in the implementation and continuous improvement of an efficient and accurate worldwide monthly close process
- Collaborate with international colleagues to resolve issues, ensure consistency of accounting processes, and share best practices
- Provide recommendations for process improvement and automation in support of the continued growth of the company
- Support the global accounting and finance organization with ad hoc requests as needed

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## **Requirements**

- BS/BA in accounting or finance
- 5+ years of Accounting experience at a global company
- Experience working with a complex ERP system, QAD preferred
- Experience with ERP system implementation is a plus
- Excellent written and verbal communication skills to support internal and external stakeholders
- Experience in a manufacturing company preferred
- Advanced excel skills
- Excellent organizational skills with attention to detail and ability to multi-task and prioritize
- Excellent problem solving skills with ability to provide recommendations to all levels of management
- Collaborative team player with a passion for helping co-workers solve business challenges
- Ability to learn quickly and desire to help with other accounting areas as needed
- Must be a self-starter with high energy, motivation, and endurance to work in an entrepreneurial, fast-paced, rapid-growth environment

**Salary range:** \$105K - \$120K (Commensurate with experience, skills, education and training)

## **COVID-19 vaccination requirements**

At ReCor Medical, we care, we collaborate, we challenge, and we create. Pursuant to these core values, we are focused on the health and safety of our employees, as well as the teamwork essential for innovation of our pioneering technology.

**COVID19 vaccines are required for all ReCor US office employees effective June 10, 2021, as well as all new US office employees joining our company.** Fully vaccinated persons are those who are  $\geq 14$  days post-completion of the recommended series of an FDA-authorized COVID-19 vaccine.

## **Equal Employment Opportunity**

At ReCor Medical, we value bringing together individuals from diverse backgrounds to develop new and innovative solutions for patients. As an equal opportunity employer, we do not discriminate on the basis of race, color, religion, national origin, age, sex (including pregnancy), physical or mental disability, medical condition, genetic information gender identity or expression, sexual orientation, marital status, protected veteran status, or any other legally protected characteristic.